

Skagway Traditional Council

# Regular Meeting



February 8, 2024, 6 PM / In-Person & Zoom

1. Meeting called to order at: 6:02 PM

2. Attendance:

**Present**

Jaime Bricker, President  
Andrew Beierly, Vice Chair  
Savannah Ames, Treasurer  
Marla Belisle, Secretary (via zoom)

Sara Kinjo-Hischer, TA  
Katie Klug, TAA (Note taker)

**Absent**

Judean Gordon, Member at Large - *Joins meeting via zoom at 6:44 PM agenda item 8.3*

3. Approval of Agenda:

**S. Ames motions to approve the agenda, A. Beierly seconds, all in favor:**

**AYE 4/ NAY 0/ ABSTAIN 0/ ABSENT 1**

4. Approval of Minutes:

**S. Ames motions to approve Regular Meeting Minutes from 1.11.2024, A. Beierly seconds, all in favor: AYE 4/ NAY 0/ ABSTAIN 0/ ABSENT 1**

5. Presidents Report:

J. Bricker shares she will be teaching her second Cultural Host Training Class next week. She will be headed to Whitehorse to pick up class booklets that were funded by the MOS tourism department.

6. Program/Committee Reports:

1. SEARHC: Board Meeting Talking Notes Jan. 24-26, 2024

Noted J. Gordon was absent to discuss in the beginning of the meeting but gave an update to council after new agenda items were discussed. J.Gordon stated the SEARHC audit had zero findings. Judean also shared the new facility Vintage Park Campus in Juneau is beautiful and operating.

2. Financial: *Last Update December 2023*

a . Wells Fargo December 2023 January 2024

**S. Ames motions to approve Wells Fargo statements from December 2023 & January 2024,  
A. Beierly seconds, all in favor: AYE 4/ NAY 0/ ABSTAIN 0/ ABSENT 1**

3. Administrator Report: January 2024

S. Kinjo-Hischer shares that the admin apartment had a plumbing leak that has been fixed, she also shares no current tenant in the tower apartment and would like to swap out the double doors.

4. Environmental Department Report: *Last Update January 2024*

5. Cultural Resource Department Report: *Last Update October Presentation 2023*

6. Farm Department Report: *Last Update October 2023*

## 7. Public Comment/Correspondence: N//A

## 8. OLD Agenda Items:

1. **Roof & Gutters RFQ** - S. Kinjo-Hischer is awaiting another contractor's quote.
2. **Tourism Code of Conduct** - J. Bricker shares the Tribal Approved Best Business Practices, edited by herself and Sara. J.Bricker suggests a few more edits and feels this is a strong document and statement coming from STC. Council members agree and like the language and format. S. Ames commented that the ending paragraph to pledge takes away from what is previously stated and also wondered if individuals would question what or where pledge percent is going. J. Bricker suggests making the STC website a point of reference with listed programs and educational links. J. Bricker and S. Kinjo-Hischer will continue editing and be brought back to the next meeting.
3. **FOIA Request** - S. Kinjo-Hischer shares recommendations from the STC attorney regarding FOIA request action. Council approves the recommendation for STC to submit FOIA requests including any or all keywords/names pertaining to Skagway Traditional Council, ever so often.
4. **New Place Name Addition** - S. Kinjo-Hischer has no update or response from Lance Twitchell.

## 9. New Agenda Items:

1. Retirement SEP IRA – Personnel Policy Update

S. Kinjo-Hischer shares SEP IRA retirement amount and would need authority to transfer if the council agrees with the update. Council has no concerns.

**S. Ames motions to approve SEP IRA Retirement Update, A. Beierly seconds, all in favor:  
AYE 5/ NAY 0/ ABSTAIN 0/ ABSENT 0**

2. Letter of Intent – Tribal Heat Pump & Appliance Grant

S. Kinjo-Hischer states the next agenda item (3) Resolution 2024-01, goes along with the following discussion and shares the drafted letter of intent to apply for the IRA Home Energy

Rebate Program. If granted, could include heat pump and appliances upgrades, etc.

3. Resolution 2024-01 IRA Home Energy Rebate Program

Council has no concerns or objection to apply for the IRA Home Energy Rebate Program.

**S. Ames motions to approve Resolution 2024-01 IRA Home Energy Rebate Program, A. Beierly seconds, all in favor: AYE 5/ NAY 0/ ABSTAIN 0/ ABSENT 0**

4. AFN Membership

S. Kinjo-Hischer shared that the AFN Membership is due and wanted to ask if the council would like to renew, stating no one has attended for a few years. M. Belisle stated it is a great opportunity for cultural awareness and networking, lots of artists and education. J. Bricker stated that she would love to attend sometime. J. Gordon also felt like it was very valuable. Council would like to continue AFN Membership.

5. Long Term Lease – Fork in the Road

S. Kinjo-Hischer shares a request from Shannon Nelson with Fork In The Road, to begin discussion on a long term lease agreement for the 3rd and State location. Council members support long term lease discussion and feel that the business was a benefit to STC and the community. S. Kinjo-Hischer will reach out to Shannon with the terms requested by the council of a 3-5 yr lease with claws to reassess and a percentage of inflation added yearly.

6. Denver Glacier Trail

J. Bricker states the Denver Glacier is only accessible to the public by White Pass train and it is a major safety issue for individuals who illegally walk the tracks to get to Denver Glacier. J. Bricker would like to know if STC could start conversation with Forest Service, MOS and WP about the processes of creating a hiking trail out to Denver Glacier. S. Kinjo-Hischer stated that it would be a great idea and informed that consultation with the Forest Service, NEPA is a long process.

10. Announcements:N/A

11. Executive Session:

*Enter Executive Session 7:31 PM*

**S. Ames motions to enter Executive Session, A. Beierly seconds, all in favor:**

**AYE 5/ NAY 0/ ABSTAIN 0/ ABSENT 0**

1. *STC Staffing - Matters pertaining to tribal personnel.*
2. *Farm Discussion - Matters pertaining to tribal farm operations.*

**S. Ames motions to exit Executive Session, A. Beierly seconds, all in favor:**

**AYE 5/ NAY 0/ ABSTAIN 0/ ABSENT 0**

*Exit Executive Session 8:03 PM*

12. Meeting Adjourned at: 8:10 PM