

Skagway Traditional Council

Regular Meeting



June 1, 2022, 11 AM / In-Person & Zoom

1. Meeting called to order at:

Jaime called the meeting to order at 11:04 AM

2. Attendance:

Present

Jaime Bricker, President

Andrew Beierly, Vice Chair

Marla Belisle, Secretary

Judean Gordon, Member at Large (11:22 AM)

Sara Kinjo-Hischer, TA

Katie Klug, TAA (Note taker)

Absent

Savannah Ames, Treasurer

3. Approval of Agenda:

Andy motions to approve the agenda, Marla seconds, all in favor:

AYE 3/ NAY 0/ ABSTAIN 0/ ABSENT 2

4. Approval of Minutes:

Andy motions to approve meeting minutes from 3.8.2022, 4.7.2022, 4.21.2022, and 5.23.2022

Marla seconds, all in favor:

AYE 3/ NAY 0/ ABSTAIN 0/ ABSENT 2

5. Presidents Report:

Jaime shares with the council that she requested assistance from Skagway School and STC to host Coach Kyle Whorl and his NYO Juneau team. The team will be doing a demonstration July 4th and then conduct a NYO camp on July 5th for kids ages 10-18. Jaime also shares Sara and she gave their first Cultural Heritage Tourism Presentation for National Tourism week and was well attended. Jaime states the 4th of July theme this year is Persevering, Back in Business.

6. Program/Committee Reports:

- SEARHC: *Emailed to Council, on file – Last received report April 2022*

Sara shares with the council the latest SEARHC report is uploaded online.

- Financial: *Last received report March 2022*

Sara states she has approved April's financial report and will email to the council.

- Administrator Report: *Last received June 2022*

Sara shares with the council the 10th and State front apartment is rented by MOS and the tower apartment has potential renters. Sara states the council may want to have discussion to hire a maintenance person for all the tribal properties. Marla shares Wyatt might be interested in doing some lawn and maintenance work. Sara shares the Farm has 2 full time and 2 part-time, as needed employees. She also shares the Name the Farm flyer has been emailed & posted around town encouraging submission. Sara states tribal members and staff will have a discount when making purchases at the Farm. Sara shares the backpack program is starting up and applications are due July 8th. Election time is around the corner and Sara has contacted the election committee from last year, but the council will need to appoint them if desired. Sara would like the council to approve the election committee and requested to add it to New Agenda item #8. Sara shares the covid office hours have changed and is considering closing in October depending on the need. Audit is still ongoing. Sara states the Grant for SSBCI was delayed but is getting approved. The NTIA grant is approved and possibly ready for staff and tribal members to have access to free internet as early as September. Sara states the policy and benefits for employees is in the agenda to be discussed.

- Environmental Department Report: *Last received March 2022*

Sara states Reuben has been out of the office and will have an updated environmental report next month.

- Cultural Resource Department Report: *Last received March 2022*

Sara shares with the council Sarah Cash has an ongoing list of descendants who attended Pius Mission School or have relatives who went there and will be in contact to conduct interviews. Sara states they are waiting on the GPR analyst from the archaeological study before moving forward. Sara states AP&T will be conducting shovel tests at Smugglers Cove, once that is completed negotiations for a mitigation project can start.

7. Public Comment/Correspondence: N/A

8. Agenda Items:

1. Barb Broaderson Collection

Sara shares she has not spoken with Barb but will try to reach out soon.

2. Housing - RFQ

Sara states she has started drafting an RFQ for the Tribal Centers roof and gutters.

9. New Agenda Items:

1. ARPA Budget

Sara states the ARPA budget has been updated to include a Mental Health Program for 1 year. Food Sustainability was increased to include the Farm purchase. Sara also included in the budget a contract for landscape and snow removal for 3 years. Jaime asks if a full-time, year around position could be considered to secure someone in order to keep up on building repairs and maintenance with all the properties the tribe owns. Jaime states her only concern with the ARPA Budget is the Mental Health Program hasn't been fully discussed with the Admin House Release and that would need to be voted on first before ARPA Budget approval. The council will revisit the ARPA Budget after Admin House Lease discussion.

2. Admin House Lease

Jaime shares with the council the Admin House Lease in the packet is current but will need to be updated and approved by the lawyer before presenting to John Hischer for Mental Health services. Jaime requests Katie to update the following changes to the lease; Tenant's business name, property address, rent amount, all utilities are the landlord's (STC) responsibility and removal of the security deposit. Jaime would also like to ask the attorney what amount of liability insurance the tenant would need. Jaime states once the attorney has approved the updated lease the council can then present it to John.

3. Resolution 2022-07: Vehicle Purchase

Sara states STC currently has 1 truck being used by the environmental department and the Farm, both constantly busy. She believes the environmental department could use an SUV and the Farm can continue using the Truck. Jaime asks where the funds would come from, Sara believes this could fall under ARPA, Revenue Recovery as it is a government function. Council is supportive of purchasing another vehicle.

Judean motions to approve Resolution 2022-07 Vehicle Purchase, Marla seconds, all in favor:

AYE 4 / NAY 0 / ABSTAIN 0 / ABSENT 1

4. Resolution 2022-08: Admin House release of covenant

Sara states the tribe's attorney advised her to talk with the housing authority to negotiate the tribe's request to get out of NAHASDA. Sara shares that this resolution will allow for that conversation to start. Council agrees with the presented resolution.

Marla motions to approve Resolution 2022-08 Admin House release of covenant, Andy seconds, all in favor:

AYE 4 / NAY 0 / ABSTAIN 0 / ABSENT 1

5. Resolution 2022-09: Farm Electrical Upgrade

Sara states the resolution for Farm Electrical Upgrade had been voted on over email and would like it to be recorded.

Marla motions to approve Resolution 2022-09 Farm Electrical Upgrade, Andy seconds, all in favor:

AYE 4 / NAY 0/ ABSTAIN 0/ ABSENT 1

6. Disposition of Bingo Machine

Jaime suggests reaching out to some of the clubs in town, if interested in the Bingo Machine. Council agrees to dispose of the bingo machine.

Marla motions to approve Disposition of the Bingo Machine, Andy seconds, all in favor:

AYE 4 / NAY 0/ ABSTAIN 0/ ABSENT 1

7. Employee Benefit Revisit

Sara shares with the council an impudent income in the form of a stipend rather than administering benefits looks to be a more beneficial employee benefit. The cost to administrate is almost as much as the benefit. Sara also states she would like to see an electronic stipend increase as the staff uses personal phones for work related. Jaime asks if staff will be eligible for free internet moving forward and is cautious about double compensating. Sara states this could just be towards the cell phone as all staff use personal phones for work. Sara would like the council to come up with an amount. Jaime's only concern is that some plans include the cost of the equipment and could put the tribe in a position where they are paying for equipment and then have ownership. Jaime would not like to call it a compensation plan for the cell phone but agrees to come up with an amount for medical expenses. Jaime would like more language before voting. Sara states she would like to stay away from collecting bills and will bring the old resolution back to the council to see if it needs to be amended.

Jaime states the council has voted in agreement for the release of the admin house negotiation. The council can now approve the ARPA Budget with the Mental Health line item. Jaime asks the council if they feel comfortable voting so Sara can act on the ARPA Budget. Council is in agreement and no further discussion.

Marla motions to approve the ARPA Budget, Andy seconds, all in favor:

AYE 4/ NAY 0/ ABSTAIN 0/ ABSENT 1

8. Election Committee

Sara requests the council to approve the election committee.

Marla motions to approve last years election committee, Andy seconds, all favor:

AYE 4/ NAY 0/ ABSTAIN 0/ ABSENT 1

10. Announcements:

Enrollment Meeting is on June 15th Sara states 3 applications are pending.

11. Executive Session:

N/A

12. Meeting Adjourned at:

Jaime adjourned the meeting at 12:10 PM